

**AGENDA FOR REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF  
INVERNESS, FLORIDA, CITY HALL, 212 WEST MAIN STREET  
July 2, 2024 - 5:30 PM**

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**NOTICE TO THE PUBLIC**

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and, for such purpose, may need to provide that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based (Section 286.0105, Florida Statutes).

Accommodation for the disabled (hearing or visually impaired, etc.) may be arranged with advance notice of seven (7) days before the scheduled meeting, by dialing (352) 726-2611 weekdays from 8 AM to 4 PM.

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**ENCLOSURES\***

- 1) INVOCATION, PLEDGE OF ALLEGIANCE & ROLL CALL**
- 2) PLEASE SILENCE ELECTRONIC DEVICES**
- 3) ACCEPTANCE OF AGENDA**
- 4) PRE-SCHEDULED APPEARANCES / RECOGNITIONS**
- 5) PUBLIC HEARINGS / WORKSHOPS**
- 6) OPEN TO THE PUBLIC**  
*The public is invited to speak. (Speaking time limit: Individual - 3 minutes;  
Group/Organization - 5 minutes)*
- 7) CITY ATTORNEY REPORT**
- 8) CONSENT AGENDA**
  - a) Bill Listing\*
  - b) Council Minutes\* - 06/18/2024
- 9) CITY CLERK'S REPORT**
- 10) CITY MANAGER'S REPORT**
  - a) TRIM NOTICE – Tentative Millage Rate \*
  - b) Community Development Community Board Appointment\*

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- c) Project / Program Updates
  - July 3 Patriotic Evening
  - Other

**11) MAYOR & COUNCIL SUBJECTS / REPORTS**

- a) Mayor Plaisted
- b) Councilwoman Bega
- c) Councilwoman Hepfer
- d) Councilwoman Lizanich
- e) Councilman Davis
- f) Councilman McBride

**12) NON-SCHEDULED PUBLIC COMMENT**

*(Speaking time limit: Individual - 3 minutes; Group/Organization - 5 minutes)*

**13) ADJOURNMENT**

- a) ***DATES TO REMEMBER***
  - Patriotic Evening  
Wednesday, July 3, 2024 from 3:00pm - 10:00pm  
Liberty Park
  
  - Market at the Depot  
Saturday, July 6, 2024 from 9:00am – 1:00pm  
Depot Pavilion
  
  - Comedy Night at the Valerie  
Saturday, July 6, 2024 @7:00pm  
Valerie Theatre
  
  - Kid's \$1 Movie Days – Tangled  
Wednesday, July 10, 2024 @ 12:00noon & 3:00pm  
Valerie Theatre
  
  - Lewis & Young Presents: Odd Couples  
Friday, July 12, 2024 @ 7:30pm  
Saturday, July 13, 2024 @ 3:30pm  
Sunday, July 14, 2024 @ 3:30pm

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Valerie Theatre

Inverness City Council Regular Meeting  
Tuesday, July 16, 2024 @ 5:30pm  
Inverness Government Center

*\*Every Tuesday @ 6:00pm Kickball League Whispering Pines Park*

CASH REQUIREMENTS REPORT

VENDOR DOCUMENT	INVOICE	VOUCHER	DESCRIPTION	DUE DATE	DUE 09/30/24
			TOTALS FOR AUDIO IMAGES SOUND & LIGHTING, INC.		12,283.50
			TOTALS FOR CITRUS COUNTY CHRONICLE		250.80
			TOTALS FOR DUKE ENERGY		17,787.67
			TOTALS FOR HAYDEN COFFMAN MUSIC, LLC.		1,250.00
			TOTALS FOR KYNEX, INC.		13,000.00
			TOTALS FOR PARMALEE TN, LLC.		15,000.00
			TOTALS FOR SUMTER ELECTRIC COOPERATIVE INC		467.94
			TOTALS FOR WCAG COMPLIANCE, INC.		768.00
			REPORT TOTALS		60,601.35

\*\* END OF REPORT - Generated by Stacey Iddings \*\*

\*\*\*Please note: Redacted items are credit balances owed to COI by vendors - thus not payable and not included on report.

June 18, 2024  
5:30 PM

The City Council of the City of Inverness met on the above date in Regular Session at 212 W. Main Street with the following members present:

President Hepfer  
Vice President Davis  
Councilwoman Bega  
Councilwoman Lizanich – *Absent*  
Councilman McBride  
Mayor Plaisted

Also present were City Manager Williams, City Attorney Hartley, Staff Members, and City Clerk Jackson.

The Invocation was given by Councilman McBride and the Pledge of Allegiance was led by the City Council.

#### **ACCEPTANCE OF AGENDA**

Councilman McBride motioned to accept the Agenda as presented. Seconded by Councilman Davis. The motion carried.

#### **PRE-SCHEDULED APPEARANCES**

**4)a) Legislative Update** with Shawn Foster and Andrew Kalel, City Lobbyists from Sunrise Group, providing details of the recent legislative actions during the last session. Noted that 16% out of the approx. 2,000 bills filed were passed by the Governor. Items regarding Citrus County were listed, and noted those that passed and those that were vetoed. The State's budget is approx. \$117.46 billion and spoke of how the Governor wants those seeking funding to first exhaust any grants that might be available. Councilman McBride related the trail connector being vetoed again with the push for seeking grant funds. It was suggested to look at other projects as well. Mayor Plaisted questioned if the Governor was more concerned with water issues with Mr. Foster noting his concerns change from year to year but focused on environment and water quality. Councilman Davis questioned the apparent funding on the West side of Citrus County compared to the East side. City Manager Williams noted the City of Inverness has received a vast amount of grants.

**4)b) Citrus County Sheriff's Office Quarterly Report** with Lt. Fischer providing details of the 1<sup>st</sup> quarter report regarding tracked crimes, calls for service, arrests, traffic accidents, etc. Community Resource Officer Deputy Ruby highlighted the many community events. Councilman McBride spoke of the 3 fatalities, and cause and effect, with Lt. Fischer noting there are not always preventable measures. Councilman Davis spoke of the +5,200 911 calls and questioned the majority of calls not always being emergencies.

#### **PUBLIC HEARINGS / WORKSHOP**

**5)a) Resolution 2024-08 FY 2023-24 Mid-Year Budget Amendment\*** with City Manager Williams stating City Manager Williams stating this process will amend the FY2023-24 Budget to correct and adjust various departmental contracts, expenditures, and capital projects. Finance Director Koter provided details. The total amount of all funds being amended represents \$1,742,713.00, including the General Fund, ICRA Capital

Projects, Water/Sewer Projects, and Cemetery funds: **General Fund Operations and Maintenance** adjustments to expense accounts: Event Rental Security Service +\$755; Ticket Sales +\$82,797; Entertainment District Cup Sales +\$13,017; Reserve Cash Carried Forward - \$1,000,000; Infrastructure Reserve +\$420,687; and Land Reserve +\$579,313. Adjustments to revenue accounts: Entertainment District Cup Sales +\$13,017; Valerie Ticket Distribution +\$82,797; and Event Rental Security Service -\$755. **ICRA Fund** adjustment to expense accounts: CRA Wayfinding Signs +\$150,000; Gateway-\$150,000. **Capital Improvement Project (CIP)** adjustments to expense accounts: Security Cameras – IP -\$27,000; Access Control System +\$12,200; Equipment – Computerization City +\$14,800, Fire Station Bay Renovations -\$75,000; Fire Bay Floor Resurfacing -\$7,514; Fire Training Grounds +\$75,000; Fencing Fire Station -\$633; Fire Extrication Gear +\$2,386; Fire Supply Hose Upgrade +\$3,385; Fire SCBA State Grant +\$46,974; Fire Nozzles +\$2,376; Pine Ave. Stormwater +\$95,701; Theatre Audio/Video +\$627; Parks Shade Structure +\$5,500; Liberty Park Theme Lighting +\$20,000; Parks Vehicle Replacement -\$210; Pool Complex Building Rehab - \$10,000; Pool/Splashpad Shade Structures -\$4,700; Parks Picnic Tables, Bench, Trashcans - \$1,944; WPP A/C Repair/Replace -\$490; Parks Mowers -\$4,313; Pool Deck Furniture -\$1,397; Depot Fencing +\$2,427; and Reserve Cash Carried Forward -\$5,500. Adjustments to revenue accounts: FEMA Fire Grant +\$46,974 and FDEP Springs Grant +\$95,701. **Water/Sewer Capital Projects** – Utility Rate Study +19,300; WTP Upgrade PLC/Install SCADA +\$118,472; WWTP PLC Upgrades -\$8,680; Sprayfield Rehab WWTP -\$10,000; WWTP Flow Meter -\$285; Effluent Sampler WWTP -\$10,000; WWTP VFD Replacement +\$8,704; Headworks Spare Motor -\$1,777; Actuator Valve Replacement -\$646; Lift Station Rehab +\$34,892; Water Line +\$25,000; Water Line Replacement/Mapping -\$25,000; and Reserve Cash Carried Forward -\$141,276. Adjustments to revenue accounts: Insurance Proceeds – Equipment +\$8,704. **Oak Ridge Cemetery Fund** – Utility – Electric -\$180; WTP Upgrade PLC/Install SCADA +\$118,472; WWTP PLC Upgrades -\$8,680; Misc. Expense - \$220; Supplies Maintenance +\$400; and Monument Engraving +\$8,000. Adjustments to revenue accounts: Monument Engraving +\$8,000. The Public Hearing was opened. **Councilman McBride motioned to have the Clerk read Resolution 2024-08 by Title only. Seconded by Councilwoman Bega. The motion carried.**

#### **RESOLUTION 2024-08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INVERNESS, FLORIDA AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024, AMENDING THE GENERAL FUND, CAPITAL PROJECTS FUND, AND UTILITY FUND, REVENUES AND EXPENDITURES AND PROVIDING FOR AND EFFECTIVE DATE.**

**The Public Hearing was opened.**

**No one spoke for or against the Resolution.**

**The Public Hearing was closed.**

**Councilwoman Bega motioned to adopt Resolution 2024-08 by roll-call vote. Seconded by Councilman Davis. Roll call vote was as follows: Councilwoman Bega, yes; Councilman Davis, yes; Councilman McBride, yes; President Hepfer, yes. The motion carried.**

**5)b) Resolution 2024-06 Lincoln Park Unnamed Road Vacation – Adoption Hearing\*** with City Manager Williams stating street vacation is the legal process of undoing the creation of a public street typically created by the platting process. Following the City’s detailed street vacation policy, the City will renounce any claim or right to the land described. The vacated street ceases to be a public street and can no longer be accessed by the public. This request is for the vacation of an unnamed road in the Lincoln Park Subdivision. Required exhibits included a petition, map, utilities, and easement, if necessary, etc. The Public Hearing was opened. Community Development Director Shoemaker provided a brief overview. **Councilman McBride motioned to have the Clerk read Resolution 2024-06 by Title only. Seconded by Councilwoman Bega. The motion carried.**

**RESOLUTION 2024 - 06**

**A RESOLUTION OF THE CITY COUNCIL, CITY OF INVERNESS, FLORIDA VACATING A CERTAIN STREET, ALLEY AND/OR EASEMENT WITHIN THE CITY OF INVERNESS.**

No one spoke for or against the Resolution. The Public Hearing was closed.

**Councilman Davis motioned to adopt Resolution 2024-06 to vacating an unnamed road - Lincoln Park Subdivision by rollcall. Seconded by Councilwoman Bega. Roll call vote was as follows: Councilwoman Bega, yes; Councilman Davis, yes; Councilman McBride, yes; President Hepfer, yes. The motion carried.**

**5)c) Ordinance 2024-831 Canvassing Board Referendum – Final Adoption\*** with City Clerk Jackson referencing the matter of language in the City Charter regarding a City Canvassing Board, as referenced in Article IV, Section 4.06 of the City Charter. Since approx. 2006, there has been an Election year Interlocal agreement between the City and the Citrus County Supervisor of Elections Office (SOE), which has agreed for the Citrus County Canvassing Board to canvass City ballots. Discussions have been with Citrus County Supervisor of Elections Baird, the Department of State’s Office of General Counsel, and research of City records, and was recommended that the City delegate the function of canvassing the election to the County’s Canvassing Board to insure the most secure, efficient, and accurate canvassing of General Election ballots. The Public Hearing was opened. City Attorney Hartley provided a brief overview. **Councilwoman Bega motioned to have the Clerk read Ordinance 2024-831 by Title only. Seconded by Councilman Davis. The motion carried.**

**ORDINANCE 2024- 831**

**AN ORDINANCE OF THE CITY OF INVERNESS, FLORIDA, PROVIDING FOR A REFERENDUM ELECTION TO BE HELD ON AUGUST 20, 2024; AMENDING THE CITY CHARTER BY REPEALING PART I, ARTICLE IV, SECTION 4.06. – CITY CANVASSING BOARD; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

No one spoke for or against the Ordinance. The Public Hearing was closed.

**Councilwoman Bega motioned to adopted Ordinance 2024-831 by roll-call vote on a Councilwoman Bega, yes; Councilman Davis, yes; Councilman McBride, yes; President Hepfer, yes. The motion carried.**

## **OPEN PUBLIC MEETING**

Karen Esty reported on the recent Hernando/Citrus MPO Citizens Advisory Board meeting and noted they had great presentations. An overview of action items was presented and announced the next meeting will be at the Inverness Government Center on August 5, 2024 from 5:00pm – 6:30pm.

## **CITY ATTORNEY REPORT**

City Attorney Hartley provided an update on the recent injunction regarding the Financial Disclosure Form 6. Stated there were approx. more than 100 elected officials that had resigned their office when Form 6 was mandated. He noted this is a preliminary injunction, that will likely succeed. Advised elected officials to continue using Form 1 at this time.

## **CONSENT AGENDA**

- a) Bill Listing\*
  - Recommendation – Approval
- b) Council Minutes – 06/04/2024\*
  - Recommendation – Approval

**Council            motioned to accept the Consent Agenda. Seconded by Council            .  
The motion carried.**

## **CITY CLERK'S REPORT**

None

## **CITY MANAGER'S REPORT**

**10)a) Utilities Rate Study Findings - Raftelis\*** with City Manager Williams stating on January 16 the City Council approved an agreement with Raftelis to conduct a standard utility rate study to provide recommended rate adjustment to ensure rates fully fund operations, maintenance, and present and future capital costs. The last formal rate study completed in 2019 has reached the end of its term and requires an updated analysis to adequately reflect current Capital Improvement Budget objectives and costs. Raftelis developed an updated financial forecast to review the sufficiency of water and wastewater monthly service rates, assisting the City with prioritizing City contributions towards certain strategically important capital projects and presenting the results of the study to the City Council. Consultant Murray Hamilton provided a presentation of the resulting rate analysis to adequately reflect current Capital Improvement Budget objectives and costs. City Manager Williams stated the City's rate is currently \$10 lower than the average. Referenced the residential rates slide and noted rates are increasing throughout Florida. Councilwoman Bega noted the City has always been conservative on increases, and questioned the lease that was referenced in the presentation with City Manager stating the lease will not be renewed as the meters will be the property of the City when the lease expires. President Hepfer thanked Mr. Hamilton for the presentation. Councilman McBride recommended endorsing the study findings. Councilman Davis agreed. City Manager Williams stated the City is almost 15% lower than average, best deal in town that needs to be sustainable. Council discussed the resulting rate analysis, etc. and provided consensus with direction to bring back an Ordinance at an upcoming Council meeting. *No formal action needed.*

**10)b) Project/Program Updates (Verbal)**

- Holden Park Reclaimed Water Project with Public Works Director Dilmore providing details with a start date of Mid July and completion by end of August.
- July 3 – Patriotic Evening with Parks & Rec Director Worley stating this will be the biggest yet. Sponsor funds at this time totaled \$40,000.
- West Inverness Trail veto was unfortunate but will not walk away and will pursue grant opportunities.
- Budget Development is tough this year with the volatility and instability of costs. Spoke of various rate fees compared to surrounding governments and areas.
- Other included many projects going forward. Council should keep in mind that if weather conditions do not change, there could be a possible burn ban in the near future.

**COUNCIL/MAYOR SUBJECTS**

Councilwoman Bega questioned the MPO possibly providing funds for the trail connector with City Manager noting the MPO is for planning not funding.

Councilman Davis spoke of attending the recent MPO meeting and that Councilman McBride always presenting positivity.

Mayor Plaisted spoke of Flag Day last week at the Depot Pavilion. Noted how the program has changed from the past. Kudos to Karen Esty for providing valuable information at the Council meetings for many years. Sheriff's Office had an excellent presentation this evening.

Councilman McBride attended the June 6 MPO meeting and spoke of recommendations discussed at that meeting. Noted 41 N is still #1 priority, as well as Trail being #1 in transportation alternative. Spoke of this time serving on City Council coming to an end.

President Hepfer stated appreciation to Councilman McBride for his service to the City. Spoke of her recent total knee replacement surgery and thanked the audience and staff.

**CITIZENS NOT ON AGENDA**

None

Meeting adjourned at 7:32 p.m.

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City Clerk

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Council President

# Agenda Memorandum - *City of Inverness*

July 2, 2024

TO: Elected Officials  
FROM: Eric Williams, City Manager  
SUBJECT: TRIM NOTICE – Tentative Millage Rate \*  
CC: Frank Calascione, Assistant City Manager, Susan Jackson, City Clerk, Alexis Koter, Finance Director

Enclosures:

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Annually the City Council must proceed in the budget development process to result in a properly funded budget for the ensuing year. As you are aware a portion of the City’s general fund revenue is derived through the taxation of real property (property tax). In order to proceed in the next steps of the budget development for the FY 24-25 (10/1/24-9/30/25), state law requires that Council must set a tentative millage rate that may go down at the final adoption of the City Budget for next year but cannot go up.

For the ensuing fiscal year, the City will incur increases from multiple areas. The goal has been to develop a budget that maintains the expected levels of service and does not need to increase the current millage rate of 7.76 for the ensuing year. The Citrus County Property Appraiser has estimated an amount of \$677,350,000 in total taxable value of nonexempt property to be used for budget planning purposes. This estimate includes a value of taxable net new construction/improvement of \$10,000,000 and a total increase in value from the previous year of some \$49,831,253 or 7.94%.

At the current millage of 7.76 levied against an estimated \$677,350,000 at 95% collection the City would collect an estimated \$4,993,424 in property tax. At the current millage of 7.76 levied against the current year taxable value of \$627,518,747 at 95% collection the City is estimated to collect \$4,626,068 in property tax. The delta of the two being \$367,356.

It is recommended that the Council proceed to adopt the tentative millage at 7.76.

## ***Recommended Action –***

1. Motion, second and vote to adopt a Tentative Millage Rate of 7.76 that may be lowered, and authorize the submission of TRIM documents to the State.
2. Publicly announce the Budget Workshop for the Full Budget Presentation scheduled for Tuesday July 16, 2024 at 5:30pm, in the IGC Chambers.
3. Publicly announce the location of the two Public Hearings for budget adoption:

Location: Inverness Government Center, City Council Chambers  
212 West Main Street, Inverness, FL 34450

Dates & Time: 5:30 P.M., Tuesday September 3, 2024  
5:30 P.M., Tuesday September 17, 2024

If you wish to discuss this further, please contact me at your convenience.

Eric C. Williams

# Agenda Memorandum - *City of Inverness*

July 2, 2024

TO: Elected Officials  
FROM: Eric Williams, City Manager  
SUBJECT: Community Development Community Board Appointment\*  
CC: Susan Jackson, City Clerk, Christopher Shoemaker, Director of Community Development  
Enclosures: 1. Application for Appointment to City Board DRyan  
2. Application for Appointment to City Board DDriskill

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David B. Ryan and Deborah K. Driskill recently submitted an Application for Appointment to City Boards/Commissions and expressed their interest to serve in a volunteer capacity as a member. Mr. Ryan has been an a resident of the City for twenty years and is a former member of the City Council. Deborah Driskill has been a resident of the City for six years, a Paralegal for 54 years, Treasurer of the Friends of the Citrus County Library System and a Library Volunteer.

Based on board vacancies, staff recommend David B. Ryan and Deborah K. Driskill be appointed as regular members of the Inverness Zoning Board of Adjustment. Section 3.3 of the Land Development Code provides the structure for the ZBA. Regular members of the ZBA are appointed for a term of three (3) years. All members of the ZBA shall be property owners or residents of the City and both applicants meet that requirement.

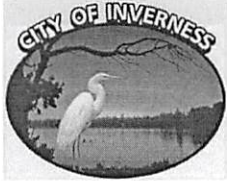
***Recommended Action:***

1. Motion, second, to appoint David B. Ryan and Deborah K. Driskill to the Inverness Zoning Board of Adjustment.
2. Deliberate the Matter
3. Vote the Matter

Please contact me at your convenience with any questions.

Eric C. Williams  
City Manager





**CITY OF INVERNESS**  
 212 W. MAIN STREET • INVERNESS • FLORIDA 34450  
 352-726-2611  
 DDS@INVERNESS.GOV

**APPLICATION FOR APPOINTMENT TO CITY  
 BOARDS/COMMISSIONS**

PLEASE INDICATE WHICH BOARD/COMMITTEE YOU WOULD LIKE TO SERVE:

- Planning & Zoning Commission
- Inverness Community Redevelopment Agency
- Architectural Aesthetic Review Committee
- Zoning Board of Adjustment

**Please provide the following information:**

Deborah K. Driskill driskill.deb@gmail.com  
 Name Email

983 Hawk Crest Lane, Inverness, FL 34453  
 Mailing Address

same  
 Physical Address

352-220-4885  
 Phone # Cell # Work #

Bradshaw Mountjoy, P.A. (part-time) 209 Courthouse Square, Inverness, FL 34450  
 Employer: Employer Address:

Please provide any background information (business, personal, educational, civic) that might be useful in considering your application (A resume may be attached in lieu of this information).

Paralegal for 54 years, Treasurer of Friends of Citrus County Library System, Library Volunteer

Are you a citizen of the City of Inverness?  Yes  No If so, how long? 6 years

What additional board/commissions have you served in the past? None

Do you, or your employer, have any business dealings with the City of Inverness that may present a conflict of interest?  Yes  No. If yes, then how is there a conflict of interest? \_\_\_\_\_

When completed and filed with the City, this document is a public record under **Chapter 119, Florida Statutes**, and opened to public inspection by any person.

Applicants Signature: Deborah K. Driskill Date: 6/26/24

**Return completed form:**

**Email: DDS@inverness.gov or mail/drop off: 212 W. Main Street, Inverness.**

*Per Florida Statutes 112.3145, Appointments to this board requires to file an annual Financial Disclosure Form with the Supervisor of Elections on or before July 1<sup>st</sup> each year.*

# Agenda Memorandum - *City of Inverness*

July 2, 2024

TO: Elected Officials  
FROM: Eric Williams, City Manager  
SUBJECT: Project / Program Updates

- July 3 Patriotic Evening
- Other

CC: Susan Jackson, City Clerk

Enclosures:

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